



**Association of Professional Geoscientists of Ontario
Enforcement and Compliance Committee
Terms of Reference**

Mandate

- The Enforcement and Compliance Committee is responsible for working with the Executive Director/Registrar and APGO staff to ensure that all geoscientists practicing in Ontario and firms offering or providing geoscience services in Ontario are compliant with Sections 3, 4, 5 and 6 of the Professional Geoscientists Act 2000

Functions and Responsibilities

- Develop Enforcement and Compliance Policies for the Association
- Advise APGO Council on Enforcement and Compliance policy matters
- Assist the Executive Director/Registrar and APGO staff relating to operational aspects of enforcement and compliance

Outcomes and Deliverables

- Periodic reporting to APGO Council on the progress and findings of the Committee
- Bring recommendations for legal recourse to Council for consideration
- An annual formal report to Council by February 28 following the December 31 year end
- Meet the Enforcement and Compliance deliverables in the APGO's strategic plan

Operational Considerations

- Meetings of the Enforcement and Compliance Committee are held as required, a minimum of once per year
- Minutes of meetings are to be submitted to the EDR and Committee members within 30 days of said meeting being held
- Resource requirements for the coming year are to be submitted to Council in conjunction with the preparation of the next year's budget

Status and Authority

- The Enforcement and Compliance Committee was created by Council under Section 31(1) of the Act and Section 37(1) of Bylaw 1
- The Committee reports to Council through its chair
- The Enforcement and Compliance Committee shall operate in accordance with the Act and the Associations Bylaws

Composition/Organization

- The Committee, in accordance with APGO Bylaw 1, may include one or more members of Council and members of the Association as Council deems desirable
- The Committee appoints the Chair of the Committee
- A majority of the Committee constitutes a quorum
- The Committee conducts its business in accordance with the rules governing Council

Review

- The Terms of Reference of the Enforcement and Compliance Committee will be reviewed at least once every three years

References

- Professional Geoscientists Act, 2000 Sections 3,4,5 & 6 and 31(1)
- APGO By-Laws No. 1 – Business